Concessions

* Arrive 15 minutes early
* Report to registration/volunteer tent for check-in
* Sign in on master sheet acknowledging present for volunteer assignment
* Serve food and drink to attendee’s
* Persons under 15 are not encouraged to work in concessions

FRIERS/GRILL

* Arrive 15 minutes early
* Report to registration/volunteer tent for check-in.
* Sign in on master sheet acknowledging present for volunteer assignment
* You will be working with a partner. One grills, other conveys product to main concession stand. Be cognizant that lunch hours will be busy.
* **Tip – don’t wear clothing that you don’t want ruined.**

Registration

* Arrive 15 minutes early
* Report to registration tent/volunteer tent for check-in.
* Sign in on master sheet acknowledging present for volunteer assignment
* Be briefed on procedures for team check-ins.
* Review “checklist” for team check- in with teams’ manager. Confirm all is in order.
* Give manager team bag (programs, etc.).
* Direct any questions you can’t answer to LUFC Registration Coordinator
* All teams should be registered by Saturday afternoon.
* Provide participation medal packets to teams (2nd grade and under).

Field Marshals

Your job is to monitor field activity. In addition, you collect and report official scores to the registration tent.

* **Arrive 20 minutes early**
* Report to registration tent/volunteer tent for check-in.
* Sign in on master sheet acknowledging present for volunteer assignment
* Pick up field map, schedule, radio, and your vest.
* Connect with Athletic Trainers to discuss protocols.
* Proceed to assigned field.
* You will be responsible for 2 consecutive games per field:  If you are assigned two adjacent fields, plan accordingly; you are responsible for (4) total games:
* Patrol field(s) for injuries and proper spectator behavior. **Tip – bring a chair!**
* **Report any inappropriate behavior by coaches and spectators!**
* **Immediately at game end, secure completed game/score card from the REFEREE.** Be prompt due to referee having another game in approximately 5 minutes.
* **Place game/score card in envelope. A person will collect game/score card from your location but if not collected prior to your departure bring to volunteer tent.**
* You may not leave field until you are relieved by another field marshal (**shifts are overlapped by ½ hour)**
* Return vest and container to volunteer station. If no Field Marshall reports to your assigned field(s) as your replacement for next game (s). Contact registration tent.

For all **INJURIES, immediately contact the Registration tent – First Aid personnel.**

Fields should be free of trash after your shift. Bring lost items to pavilion.